



# Opportunities For Learning

## Public Charter Schools

**OFL-WILLIAM S. HART, INC.**  
*A California Nonprofit Public Benefit Corporation*

### **BOARD OF DIRECTORS REGULAR MEETING**

#### **AGENDA**

**June 21, 2022  
1:00 PM (PT)**

Zoom Meeting Dial-In: 1-669-900-6833  
Zoom Meeting ID: 850 3208 6111

**Meeting Location:** 320 N. Halstead Street, Pasadena, CA 91107

**Teleconference Location:** 18824 Soledad Canyon Road, Canyon Country, CA 91351  
900 N Norma St. Ridgecrest, CA 93555  
27616 Newhall Ranch Rd. Suite #A-15, Valencia, CA 91355  
3312 Hermosa Ave, Hermosa Beach, CA 90254

**Board Members:** Mr. Herrold Egger, President and Board Member  
Ms. Bobbi Newman, Secretary, Treasurer, and Board Member  
Mr. Peter Russell, Board Member

#### **OPEN SESSION**

1. Call to Order
2. Welcome and Roll Call
3. Public Comment

*Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. The total time for public comment may be limited at the discretion of the Board's presiding officer. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.*

4. Items for Information and/or Action

**CLOSED SESSION**

5. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code section 54957.6.)  
Unrepresented employee: Principals

**OPEN SESSION**

6. Public Report on Action Taken in Closed Session, if any
7. Items for Information and/or Action

**A. Approval of OFL-WSH Resolution 2122-11**

- A.1 OFL-WSH Resolution 2122-11 Resolution Finding That the Proclamation State of Emergency Continues to Impact the Ability to Meet Safely in Person and Declaring that the Board of Directors of OFL-William S. Hart, Inc. Will Continue to Meet Remotely in Order to Ensure the Health and Safety of Attendees (Res. 2122-11)

The Board will review and consider approval of the OFL-WSH Resolution 2122-11 Resolution Finding That the Proclamation State of Emergency Continues to Impact the Ability to Meet Safely in Person and Declaring that the Board of Directors of OFL-William S. Hart, Inc. Will Continue to Meet Remotely in Order to Ensure the Health and Safety of Attendees (Res. 2122-11).

**B. Consent Agenda**

*All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

- B.1 OFL-WSH Consent Log Including Principals' Time Off Requests, Credit Card Expense Reports and Additional Duties Timecards
- B.2 OFL-WSH Revised Maintenance, Retention, and Destruction of Student Records Policy
- B.3 OFL-WSH Board Meeting Calendar for Fiscal Year 2022-2023

**C. Information Item(s)**

- C.1 OFL-WSH Charter Update

The Board will receive the OFL-WSH Charter Update.

- C.2 OFL-WSH Update on Action Taken Under the COVID-19 Resolution (1920-15)

The Board will receive the OFL-WSH Update on Action Taken Under the COVID-19 Resolution (1920-15).

- C.3 OFL-WSH Fall 2022 Local Indicators

The Board will receive the OFL-WSH Fall 2022 Local Indicators

- C.4 OFL-WSH Financial Update

The Board will review the Financial Update.

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| C.5 OFL-WSH Compensation Analysis and Market Range Adjustment for Staff for Fiscal Years 2022-2024    | The Board will review the OFL-WSH Compensation Analysis and Market Range Adjustment for Staff for Fiscal Years 2022-2024.  |
| C.6 OFL-WSH Employment Offer Letter   | The Board will review the OFL-WSH Employment Offer Letter.   |
| C.7 OFL-WSH Revised Mutual Agreement to Mediate and Arbitrate   | The Board will review the OFL-WSH Revised Mutual Agreement to Mediate and Arbitrate.   |
| C.8 OFL-WSH Public Hearing on 2022-2023 Annual Update to Local Control and Accountability Plan (LCAP) | The Board will review and hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the annual update to the OFL-WSH Local Control and Accountability Plan (LCAP). |

**D. Action Item(s)**

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| D.1 OFL-WSH 2022-2023 Local Control and Accountability Plan (LCAP) and Annual Update   | The Board will review and consider approval of the OFL-WSH 2022-2023 Local Control and Accountability Plan (LCAP) and Annual Update.  |
| D.2 OFL-WSH IGOE Flexible Spending Account (FSA) and COBRA Administrative Services Agreement Renewal   | The Board will review and consider approval of the OFL-WSH IGOE Flexible Spending Account (FSA) and COBRA Administrative Services Agreement Renewal.  |
| D.3 OFL-WSH Amended and Restated Charter Management Organization Services Agreement Between Propel, A Charter Management Group, Inc. and OFL-William S. Hart, Inc. | The Board will review and consider approval of the OFL-WSH Amended and Restated Charter Management Organization Services Agreement Between Propel, A Charter Management Group, Inc. and OFL-William S. Hart, Inc. |
| D.4 OFL-WSH Summer Program Agreement Between William S. Hart Union High School District and OFL-William S. Hart, Inc.  | The Board will review and consider approval of the OFL-WSH Summer Program Agreement Between William S. Hart Union High School District and OFL-William S. Hart, Inc.  |
| D.5 OFL-WSH Property Service Agreement between Lupine Properties, LLC and OFL-William S. Hart, Inc.  | The Board will review and consider approval of the OFL-WSH Property Service Agreement between Lupine Properties, LLC and OFL-William S. Hart, Inc.  |
| D.6 OFL-WSH Revised Independent Study Policy and Master Agreement  | The Board will review and consider approval of the OFL-WSH Revised Independent Study Policy and Master Agreement.   |
| D.7 OFL-WSH Student Handbook for Fiscal Year 2022-2023   | The Board will review and consider approval of the OFL-WSH Student Handbook for Fiscal Year 2022-2023.  |

D.8 OFL-WSH Re-adjustments to Principal Assignments to OFL-WSH Learning Centers

The current Principal of OFL-William S. Hart, Inc. ("OFL-WSH"), who also oversees centers within Options for Youth-San Bernardino, Inc. ("OFY-SB"), Options for Youth-San Gabriel, Inc. ("OFY-SG"), and OFL-Baldwin Park, Inc. ("OFL-BP"), is adjusting the scope of work and responsibilities at OFL-Duarte, Inc. ("OFL-D"), OFY-SB, OFY-SG, OFL-WSH, and OFL-BP, and the Board will review and consider the adjustment of OFL-WSH Principal compensation and hours, as necessary.

D.9 OFL-WSH Compensation Analysis and Market Range Adjustment for Principals for Fiscal Years 2022-2024

The Board will review and consider approval of the OFL-WSH Compensation Analysis and Market Range for Principals for Fiscal Year 2022-2024.

D.10 OFL-WSH Principal Compensation

The Board will review and consider approval of a market rate adjustment to the OFL-WSH Principal's base pay.

D.11 OFL-WSH Principal Compensation

The Board will review and consider approval of a market rate adjustment to the OFL-WSH Principal's base pay.

D.12 OFL-WSH July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Staff

The Board will review and consider approval of the OFL-WSH July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Staff.

D.13 OFL-WSH July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Principals

The Board will review and consider approval of the OFL-WSH July Intersession and Year-Round Incentive Compensation Program for 2022-2023: Principals.

8. Adjournment

*A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Janel Lee, Board Relations Coordinator at (626) 538-7305 or [janel@hello9dot.com](mailto:janel@hello9dot.com) at least seventy-two (72) hours before the meeting.*