



Opportunities For Learning

Public Charter Schools

Opportunities for Learning - William S. Hart DELAC Meeting Minutes 2022-2022

Date: October 25, 2022	
Meeting Started	4:00 pm
Notes Prepared By	Nafisa Nahrin
Virtual Meeting ID	meet.google.com/fyv-eswi-moe
Attendees: Nafisa Nahrin, Carlos Vasquez, Juan Castaneda, Valerie McDonough, Marsia Romero	

DELAC Responsibilities¹ Covered in this Meeting:	
<input type="checkbox"/>	Development of a district <u>master plan</u> for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
<input type="checkbox"/>	Conducting a district wide needs assessment on a school-by-school basis.
<input type="checkbox"/>	Establishment of district program, goals, and objectives for programs and services for English learners.
<input type="checkbox"/>	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
X	Review and comment on the school district reclassification procedures.
<input type="checkbox"/>	Review and comment on the <u>written notifications</u> required to be sent to parents and guardians.
X	If the DELAC acts as the English learner parent advisory committee under California <i>Education Code</i> Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP)

¹ <https://www.cde.ca.gov/ta/cr/delac.asp>

Meeting Minutes

Directions: Please add notes detailing the topics discussed for each section of the meeting.

<p>Meeting Called to Order:</p> <p>Introduction</p>	<p>Meeting began at 4:00 pm.</p> <p>Nafisa requested that participants complete sign-in.</p> <p>All participants introduced themselves: Nafisa Nahrin, Carlos Vasquez, Juan Castaneda, Valerie McDonough, Marsia Romero</p> <p>Introduction included name and a brief talking prompt about favorite traditions of Halloween.</p>
<p>Agenda Overview/ Proposed Agenda</p> <p>Changes:</p>	<ol style="list-style-type: none"> 1) Introduction 2) Meeting Minutes 3) Committee Election Results 4) Training Committee members on Rights and Responsibilities of DELAC 5) Review and comment on Reclassification Procedure
<p>Meeting Minutes</p>	<p>Minutes were taken and available for members to review.</p>
<p>Topic 1: <i>DELAC Committee Election results were discussed</i></p>	<p>The results from the DELAC ballots were discussed with all participatory members.</p>
<p>Topic 2: <i>Training Committee members on Rights and Responsibilities of DELAC</i></p>	<p>Rights and responsibilities were read by committee members and summarized by Nafisa. The following topics were covered:</p> <ol style="list-style-type: none"> 1) What is DELAC 2) Responsibilities 3) Essential Criteria 4) Election (Duties) 5) DELAC requirements 6) Minutes and Goals <p>*The floor was open for questions. One of the members asked if DELAC was a governing board. Nafisa responded by saying that DELAC is an advisory board and not a governing board.</p>
<p>Topic 3: <i>Review and comment on reclassification procedure.</i></p>	<p>Reclassification procedure was reviewed by the board. Nafisa provided an overview of our charter's policies regarding reclassifying students from the ELD program. The following components were covered:</p> <ol style="list-style-type: none"> 1) English Proficiency on the ELPAC 2) Basic Skills assessment

	<p>3) Academic performance evaluation 4) Parent consultation and opinion</p> <p>The floor was open for questions and comments. There were no questions from the committee members.</p>
<p>Next DELAC Meeting</p>	<p>Upcoming DELAC meeting was announced and it is dated for December 13, 2022</p>
<p><i>Public comment</i></p>	<p>The floor was open for questions, comments, and concerns from parents, students, and staff. No questions, comments, or concerns were aired.</p>

<p><i>Adjournment/ Meeting called to close:</i></p>	<p>Meeting ended at 4:35 pm.</p>
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