



# Opportunities For Learning


## Public Charter Schools

### Opportunities for Learning - William S. Hart DELAC Meeting Minutes 2022-2023

<b>Date: February 28, 2023</b>	
<b>Meeting Started</b>	4:30 pm
<b>Notes Prepared By</b>	Jason Esswein
<b>Virtual Meeting ID</b>	meet.google.com/kxn-wqex-awy
<b>Attendees:</b> Nafisa Nahrin, Carlos Vasquez, Andrea Dalde, Brianna Marchand, Stephanie Bowen, Jason Esswein, Lina Diaz, Kristine Haenschke	

<b>DELAC Responsibilities<sup>1</sup> Covered in this Meeting:</b>	
X	Development of a district <u>master plan</u> for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
X	Conducting of a district wide needs assessment on a school-by-school basis.
	Establishment of district program, goals, and objectives for programs and services for English learners.
X	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
X	Review and comment on the school district reclassification procedures.
X	Review and comment on the <u>written notifications</u> required to be sent to parents and guardians.
<input type="checkbox"/>	If the DELAC acts as the English learner parent advisory committee under California <i>Education Code</i> Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP)

<sup>1</sup> <https://www.cde.ca.gov/ta/cr/delac.asp>

Meeting Minutes	
Directions: Please add notes detailing the topics discussed for each section of the meeting.	
Meeting Called to Order: Introduction	<p>Meeting began at 4:00 pm.</p> <p>Nafisa requested that participants complete sign-in.</p> <p>All participants introduced themselves: Nafisa Nahrin, Carlos Vasquez, Andrea Dalde, Stephanie Bowen, Jason Esswein, Lina Diaz</p> <p>Introduce yourself based on this question: <i><b>Saying Hi in a different language.</b></i></p>
Agenda Overview/ Proposed AgendaChanges:	<p>Introduction Meeting Minutes ELD Masterplan Feedback from Committee members and participants Information about PAC Announcement</p> <p>Notes: There were no changes and/or additions to the meeting agenda.</p>
Meeting Minutes	<p>Last meeting was held on January 24, 2023.</p> <p>Motion to approve by Nafisa Nahrin. Minutes approved by the present committee members.</p>
<p>Topic 1:<b>ELD Masterplan, what is it? What are we focusing on? Asking 3 questions for feedback</b></p> <p><b>ELD Masterplan:</b>   <b>2022-23 Revision: ...</b></p>	<p>Nafisa provided a brief description and explained the purpose behind the ELD Masterplan. Nafisa outlined that the document outlines the structure of our ELD program. The document was summarized into different chapters which included: the enrollment process, OFL's Educational Structure and assessment programs, responsibilities of support professionals, EL recruiting and hiring practice, EL PD/ Parent communication and participation, monitoring and evaluating accountability and funding.</p> <p>Nafisa dropped the masterplan and the padlet link in the chat and encouraged members to go over it and add their feedback to the padlet account.</p> <p>Members were given time to write down their questions or comments after each section.</p> <p>-Nafisa opened the floor for feedback on the first two chapters.</p>

	<p>Jason asked if EL students with an IEP could remain in the program if they met the other reclassification qualifications.</p> <p>Nafisa summarized chapters 3 and 4 starting with parent communication and participation then opened the floor for questions and no questions were asked</p> <p>Nafisa summarized Chapter 5 and opened the floor for questions Lina asked about the the lack of parent participation, and commented that the lack of parent participation could be related to a language barrier. Lina also mentioned that parents might be intimidated by not knowing what the acronyms stand for, or what the information is about</p> <p>Carlos added that even as a staff member the information can be intimidating and suggested having a booth at open house for a coffee session/ meet and greet to build community</p> <p>Kristine commented that having a Spanish speaking parent would be helpful</p>
<p><b>Topic 2: Starting a Parent Advisory Committee looking for a diverse representation of parents</b></p>	<p>-Nafisa went over the focus of the Parent Advisory Committee(PAC)</p> <p>- Mentioned that the PAC includes all students and subgroups</p> <p>-Nafisa outlined the requirements and the purpose behind the committee and emphasized that the committee is an advisory committee and the committee is mostly composed of parents and students.</p>
<p>Announcements/<b>Programs and Services</b></p>	<p>-Annual ELD Reclassification Banquet Friday May 12</p> <p>-</p>
<p>Public Comment</p>	<p>The floor was open for questions, comments, and concerns from parents, students, and staff; no questions were asked.</p>

<p>Adjournment/ Meeting called to close:</p>	<p>Meeting ended at 4:49 pm.</p>
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